



# **NEW SOE ORIENTATION BUREAU OF ELECTION RECORDS OVERVIEW**

Kristi Reid Bronson

January 16, 2013

# Today's Overview

1

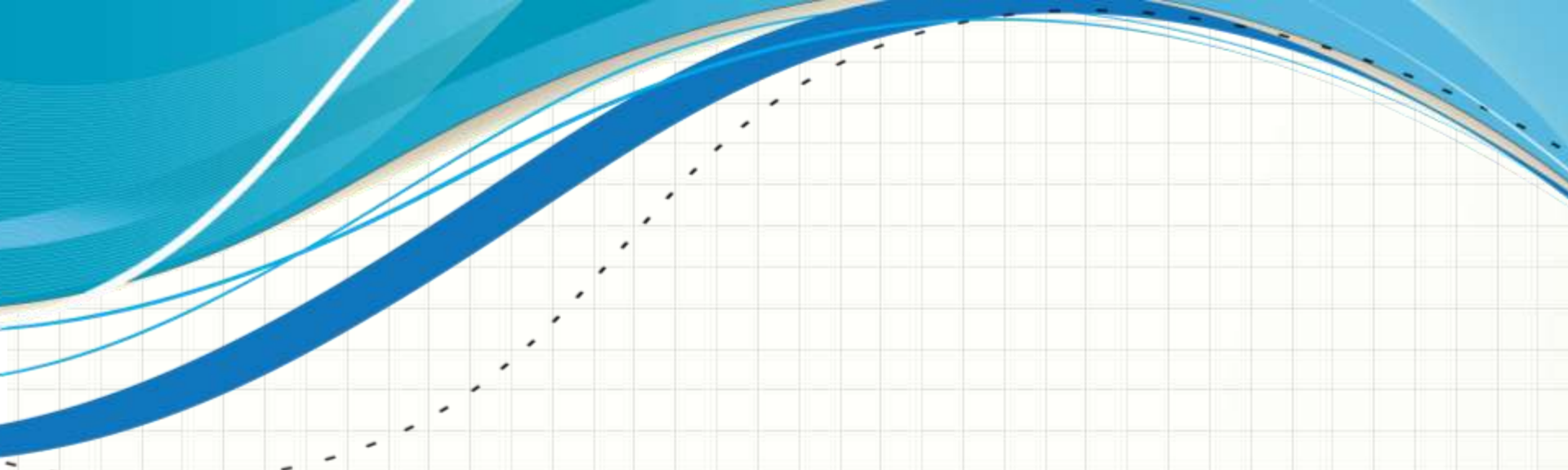
- Structure and Role of BER

2

- Candidates – Petitions and Qualifying

3

- Campaign Finance



# **STRUCTURE AND ROLE OF BER**

# Sections in Bureau of Election Records

1

- Bureau Chief's Office

2

- Public Inquiry / Commission Section

3

- Review Section

# Who's Who – Bureau Chief's Office

- **Supervisor:**

- Kristi Bronson – [Kristi.Bronson@DOS.MyFlorida.com](mailto:Kristi.Bronson@DOS.MyFlorida.com)  
– 850-245-6240

- **Other Contact:**

- Brenda Milton - [Brenda.Milton@DOS.MyFlorida.com](mailto:Brenda.Milton@DOS.MyFlorida.com)  
– 850-245-6286

- **Questions regarding:**

- Candidate and Committee Handbooks
- Notice of General Election
- County Candidate Lists (Electronic DSDE80 system)
- DOE Ballot Certification
- Candidate Pronunciation Webpage
- County Canvass Certificates (Electronic System)

# Who's Who - Commission and Public Inquiry Sections

- **Supervisor:**
  - Joel Mynard – [Joel.Mynard@DOS.MyFlorida.com](mailto:Joel.Mynard@DOS.MyFlorida.com)
- **Commission Contacts:**
  - Inez Williams - [Inez.Williams@DOS.MyFlorida.com](mailto:Inez.Williams@DOS.MyFlorida.com)
  - Jenny Linhoff - [Jenny.Linhoff@DOS.myflorida.com](mailto:Jenny.Linhoff@DOS.myflorida.com)
- **Telephone – 850-245-6240**
- **Information:**
  - Contact Joel for all copies of BER documents
  - Contact Kristi or Commission contacts for questions regarding members of various boards, term dates, etc.

# Who's Who – Review Section

- **Supervisor:**
  - TBD – (Kristi Bronson acting until position filled)
- **Contact:**
  - Help Desk – **850-245-6280**
- **Information:**
  - **Candidate Qualifying**
  - **Political Committees & Electioneering Communication Organizations**
  - **Campaign Finance**
  - **State Candidates**



# **CANDIDATE PETITIONS AND QUALIFYING**



# Candidate Petitions

- Handbook -  
<http://soe.dos.state.fl.us/pdf/2011SOECandidatePetitionHandbook.pdf>
  - New handbook to be available Spring 2013
- Candidate Petition Checklist-
  - <http://soe.dos.state.fl.us/pdf/CandidatePetitionCklist.pdf>
- New Electronic Petition System
  - ETA February 1, 2013
- Candidate Petition Requirements (# required)
  - <http://election.dos.state.fl.us/candidate/Qualifying-info.shtml>
- Questions regarding candidate petitions:
  - Malcolm Chellman
    - [Malcolm.Chellman@dos.myflorida.com](mailto:Malcolm.Chellman@dos.myflorida.com)
    - 850-245-6247

# Candidate Qualifying

- Handbook -  
[http://soe.dos.state.fl.us/pdf/2012\\_SOE\\_Handbook\\_on\\_Candidate\\_Qualifying.pdf](http://soe.dos.state.fl.us/pdf/2012_SOE_Handbook_on_Candidate_Qualifying.pdf)
  - New handbook to be available Summer 2013
- Qualifying info for State Candidates:
  - <http://election.dos.state.fl.us/candidate/Qualifying-info.shtml>
- Questions – 850-245-6280 (help desk)



# **CAMPAIGN FINANCE**

# Campaign Finance

- Chapter 106, Florida Statutes
- Division Handbooks –
  - <http://election.dos.state.fl.us/publications/publications.shtml>
    - Candidate and Campaign Treasurer Handbook
    - Electioneering Communications Organization Handbook
    - Political Committee Handbook
  - **All will be updated after the completion of the 2013 Legislative Session**



# **OTHER RESOURCES**

# Other BER Resources

- SOE Website: <http://soe.dos.state.fl.us/>
  - Notice of General Election
  - DSDE 80 data entry and instructions
  - Candidate Ballot Name Pronunciations
  - Ballot Certification Instructions
  - County Canvass Instructions



**QUESTIONS?**