



## **2021 FCEP Course Schedule**

### **February 3–5, 2021**

- 121 Media Relations
- 122 Conflict Resolution
- 123 Performance Management & Coaching
- 124 Developing & Maintaining an Effective Team
- 125 Stress & Time Management

### **April 7–9, 2021**

- 126 Managing Change
- 127 Making Powerful Presentations
- 128 Fundamentals of Leadership
- 129 Systems Thinking
- 130 Creativity & Innovative Thinking

### **June 2–4, 2021**

- 101 Basic Election Law
- 102 Voter Registration
- 103 Voting Systems
- 104 Fundamentals of Customer Service
- 105 Ethics & Liability

### **August 4–6, 2021**

- 106 Vote-by-Mail
- 107 Polling Place Management & Facilities
- 108 Budget Development
- 109 Human Resource Management: Laws & Hiring
- 110 Human Resource Management: Development & Separation

Actual class dates will be finalized in the coming months.