Division of Elections’ Overview

Ken Detzner, Secretary of State
Maria Matthews, Director, Division of Elections
Florida State Association of Supervisors of Elections
2017 Summer Conference
DIVISION INTERNAL ORGANIZATION
Structure

Director’s Office
Maria Matthews

Budget - Operations

Bureau of Election Records
Chief Kristi Bronson

Bureau of Voter Registration Services
Chief Toshia Brown

Program Administration
Alex Mosca

Bureau of Voting Systems Certification
Chief Linda Hastings

New

Program Administration
Alex Mosca
Office of the Director
Major Duties

- Administrative arm to the Secretary of State
- Coordination with Supervisors of Elections Offices
- Advisory Opinions
- Legislation
- Rules
- Budget
- Supervision of Bureaus
- Program Administration
Bureau of Election Records
Major Duties

- Candidate qualifying
- Certifying state and federal offices for ballot
- Campaign finance reporting
- Office commissions
Bureau of Voting System Certification

Major Duties

- **Test/Certification** - Voting Systems
- **Technical expertise/support** to counties
- **Reviews/Approvals** - Ancillary Equipment (Software-Hardware)
- **Reviews** - County Security Procedures - Pre-election and comprehensive bi-ennial
- **Custodian** of pre-and post-election voting system testing and **precinct-level election results**
- **Onsite observations** - logic & accuracy testing, early voting, & Election Day
- **Report reviews** - Conduct of elections; post-election voting system audits, and undervotes/overvotes
Bureau of Voter Registration Services
Major Duties

- Identify potentially ineligible registered voters
- Enter new and updated voter registration information
- Prepare state and federal summary election related reports, surveys and evaluations
- Respond to public inquires including hotline

Only county Supervisor of Elections have authority:
- To accept or deny new registration
- To remove a registered voter for reasons of ineligibility
• Initiative Petitions and Constitutional Amendments
• Special Election Reimbursement Program
• Approvals for Mail Ballot Elections
• National Voter Registration Act (NVRA) Coordination
• Federal Grants (Help America Voter Act (HAVA))
• Request to Dispose of Unused Election Materials
• 3PVRO tracking and reporting
• Statistical Reporting
Legislation 2018

- CS/HB 105 –Chapter 2017 – 45, Laws of Florida
- “Cure” process for vote-by-mail ballots (VBM) returned with mismatched signature when compared to signature in registration record or precinct register.
- Similar to cure process for returned VBM w/o signature (2013 Law)
Legislation 2018

- Mismatch Cure Process
  - Immediate notice to the voter about mismatched signature
  - Voter opportunity to submit:
    - No later than 5:00 p.m. on the day before the election
    - Cure affidavit and
    - Copy of ID:
      - **“TIER 1”** ID: If signature on cure affidavit does not match, the voter must provide same type of ID required at the polls for ballot to count
      - **“TIER 2”** ID: If the signature on cure affidavit matches, ID with name and current residence address will suffice — such as a current utility bill, bank statement, or government check ("TIER 2").
Legislation 2018

- Mismatch Cure Process (cont’d):
  - Cure Affidavit is in law
  - Current ‘cure’ affidavit form (DS-DE 139) under review and revision
  - Uniform single form to be processed
Legislation 2018

- Special Acts (all approved by Governor 6/6/2017)
  - CS/HB 259 - Creates Village of Indiantown (Martin County); Referendum Elections for November 7, 2017
  - CS/CS/HB 1075 - Creates the East Nassau Stewardship District (Nassau County) HB 647 - Dissolution of Hillsborough County Public Transportation Commission; applies to all classified personnel employed by including supervisor of elections

Military and Overseas Voting Task Force

- Section 9 of chapter 2016 -242, Laws of Florida
- Created the Military and Overseas Voting Assistance Task Force
- 11 members
  - Secretary of State or designee
  - Adjutant General
  - Chief Information Officer for Agency for State Technology
  - 3 Supervisors of Elections
  - 3 Technology/Program Experts
  - 2 Legislators (State Senator/House Representative)
- Issue report no later than July 1, 2017
- Task force expires upon submission of report
Study issues involving development and implementation of online voting system for overseas military voters and whether Florida should pursue such a system.
Voter Participation Rates - Florida

2014
- All Voters: 0.00%
- UOCAVA Voters: 10.00%

2016
- All Voters: 60.00%
- UOCAVA Voters: 20.00%
Ballot Rejection Rates - Florida

<table>
<thead>
<tr>
<th>Year</th>
<th>All Voters</th>
<th>UOCAVA Voters</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014</td>
<td>1.00%</td>
<td>4.00%</td>
</tr>
<tr>
<td>2016</td>
<td>1.50%</td>
<td>3.50%</td>
</tr>
</tbody>
</table>
Electronic Transmission of Ballots for UOCAVA Voters by State

Orange – Web portal
Green – Email or Fax
Purple – Fax only
No Color – No Electronic return

Source: National Conference of State Legislatures
Task Force Recommendation

- Timing not yet ripe for online voting –
  - Risks
  - Security
  - Secrecy of the ballot
  - Cost
- Leverage existing infrastructures, technology, and enhance existing procedures and authentication cards like Common Access Card
- Forge new partnership with Department of Defense, Federal Voting Assistance Program, Adjutant General, Agency for State Technology, Supervisors of Elections and Secretary of State
- Pilot program, ongoing task force, rules workshop
ADVISORY OPINIONS
Advisory Opinions (s. 106.23(2), F.S.)

- Written request

- Relating to any provisions or possible violations of Election Code with respect to actions by:
  - Supervisor of election has taken or proposes to take:
  - Candidates, local election officials, political parties, registered political committees, and other persons/organization engaged in political activity

- Procedure in rule - Rule 1S-2.010, Florida Administrative Code

- Past opinions are searchable on Division’s website.
Advisory Opinions

- 2017 (2) – Subject Matter
  - Resign to run

- 2016 (17) - Subject Matter
  - Campaign Finance/Contributions (6)
  - Political Advertising (6)
  - Candidate Petitions (1)
  - Incentives for voting (1)
  - Resign to run (1)
  - Voter registration (1)
  - Voter residency (1)
RULEMAKING
Rules

Rules

Adopted Rules

View current and past Division of Elections’ Rules using the links below or visit the Florida Administrative Code and Florida Administrative Register's homepage.

- Chapter 15-2 - Elections
- Chapter 15-5 - Certification of Electronic or Electromechanical Voting Systems
- Chapter 15-9 - Elections Emergency Contingency Plan

For a listing of forms incorporated in current rules, please visit our Forms Incorporated in Rule page.

Emergency Rules

No emergency rules at this time.

Proposed Rules and Rule Changes

Below is a list of currently proposed rules and rule changes, along with related documents.

To receive automated notices of proposed rule activity and to participate in the rulemaking process by submitting comments, please subscribe to E-Rulemaking.

15-2.0001 - Designation of Division of Elections as Filing Office for Department of State; Requirements for Candidate Qualifying Papers; Withdrawal of Candidacy

- Current Status - Notice of Development of Rulemaking (published 8/5/2016)
- Preliminary rule text
- For further details, visit this rule's page in the Florida Administrative Code's Database of Rules

15-2.034 - Polling Place Procedures Manual

- Current Status - Notice of Development of Rulemaking (published April 20, 2018)
- Incorporated Forms:
  - DS DE 11 - Polling Place Procedures Manual
- For further details, visit this rule's page in the Florida Administrative Code's Database of Rules
## Upcoming rulemaking

<table>
<thead>
<tr>
<th>Rule</th>
<th>Title</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1S-2.0001</td>
<td>Designation of Division of Elections as Filing Office for Department of State; Requirements for Candidate Qualifying Papers; Withdrawal of Candidacy</td>
<td>Next: public hearing notice</td>
</tr>
<tr>
<td>1S-2.0115</td>
<td>Certification Requirements for Supervisor of Elections Special Salary Qualification</td>
<td>Next: rule workshop notice</td>
</tr>
<tr>
<td>1S-2.034</td>
<td>Polling Place Procedures Manual • DS-DE 11</td>
<td>Next: rule workshop notice</td>
</tr>
</tbody>
</table>
## Upcoming rulemaking (cont’d)

<table>
<thead>
<tr>
<th>Rule</th>
<th>Title</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1S-2.039</td>
<td>FVRS Voter Registration Procedures</td>
<td>Next: rule workshop notice</td>
</tr>
<tr>
<td>1S-2.047</td>
<td>State Campaign Matching Funds Program</td>
<td>Next: rule workshop notice</td>
</tr>
<tr>
<td>1S-5.001</td>
<td>Voting Systems Standards</td>
<td>Next: rule workshop notice</td>
</tr>
<tr>
<td>1S-9.005</td>
<td>Comprehensive Emergency Suspension of Election Plan</td>
<td>Next: rule workshop notice</td>
</tr>
</tbody>
</table>
ELECTIONS – SPECIAL AND LOCAL
Special Elections 2017

- **State Senate District 40 (DAD)**
  - SPE July 25, 2017
  - SE September 26, 2017

- **House District 116 (DAD)**
  - SPE July 25, 2017
  - SE September 26, 2017

- **House District 44 (ORA)**
  - SPE August 15, 2017
  - SE October 10, 2017

*By operation of 100.191, F.S., general election time frames apply to both special primary and special primary*
Scheduled County and Municipal Elections

Use the form below to select a county and calendar year. Please be aware that the municipal election dates data is not comprehensive. For detailed information about local elections, please contact your county supervisor of elections.

All 2017 Election Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Jurisdiction</th>
<th>Election Type</th>
<th>County</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/17/17</td>
<td>City of Delray</td>
<td>Primary Election</td>
<td>Volusia</td>
</tr>
<tr>
<td>01/21/17</td>
<td>Davenport</td>
<td>Special Election</td>
<td>Polk</td>
</tr>
<tr>
<td>01/24/17</td>
<td>Winter Garden</td>
<td>Special Election</td>
<td>Orange</td>
</tr>
<tr>
<td>02/07/17</td>
<td>Town of Palm Beach</td>
<td></td>
<td>Palm Beach</td>
</tr>
<tr>
<td>02/14/17</td>
<td>Town of Century</td>
<td>Primary Election</td>
<td>Escambia</td>
</tr>
<tr>
<td>02/14/17</td>
<td>Winter Park</td>
<td>Primary Election</td>
<td>Orange</td>
</tr>
<tr>
<td>02/15/17</td>
<td>St. Mark</td>
<td></td>
<td>Wakulla</td>
</tr>
<tr>
<td>02/21/17</td>
<td>City of Mexico Beach</td>
<td></td>
<td>Bay</td>
</tr>
<tr>
<td>02/21/17</td>
<td>Golden Beach</td>
<td>General Election</td>
<td>Miami-Dade</td>
</tr>
<tr>
<td>02/28/17</td>
<td>Town of Century</td>
<td>General Election</td>
<td>Escambia</td>
</tr>
<tr>
<td>03/04/17</td>
<td>Eustis</td>
<td>General Election</td>
<td>Orange</td>
</tr>
<tr>
<td>03/07/17</td>
<td>Bunnell</td>
<td></td>
<td>Flagler</td>
</tr>
<tr>
<td>03/07/17</td>
<td>Beverly Beach</td>
<td>Flagler</td>
<td>Flagler</td>
</tr>
<tr>
<td>03/07/17</td>
<td>Flagler Beach</td>
<td>Flagler</td>
<td>Flagler</td>
</tr>
<tr>
<td>03/07/17</td>
<td>City of Sanford</td>
<td></td>
<td>Lee</td>
</tr>
<tr>
<td>03/07/17</td>
<td>Town of Fort Myers</td>
<td></td>
<td>Lee</td>
</tr>
</tbody>
</table>

2018 Candidate Qualifying Period

U.S. Senator, U.S. Representative, Judicial, State Attorney and Public Defender (20th Circuit Only)

- Noon, April 30 – Noon, May 4, 2018
- Note: Qualifying papers will be accepted beginning April 16, 2018, pursuant to Section 99.051(8), F.S.

Governor and Cabinet, State Senator, State Representative, County Offices and Special Districts

- Noon, June 18 – Noon, June 22, 2018
- Note: Qualifying papers will be accepted beginning June 4, 2018, pursuant to Section 99.051(8), F.S.

Scheduled County and Municipal Elections

County and Municipal Elections Database

Please check with your county Supervisor of Elections for the most up-to-date information regarding county, municipal and other local elections.
Special Election Reimbursement Program

Procedures (s. 100.102, F.S.)

- Only elections called under s. 100.101, F.S. (Called by Governor)
- Based on actual expenses submitted-paid invoices).
- Copy expenses to county and Division
- Solely for expenses caused by and required for conduct of election
- Verification of expenses required for authority to pay
- “First in, first out” completed submission basis.
- $478,000 appropriated for FY17/18 ($276 remains for FY16/17)
- DE Reference Guide 0005/Checklist
SPECIAL SALARY QUALIFICATION AND CERTIFICATION
Special Salary Qualification and Certification

Additional $2000/year

Procedures (Rule 1S-2.0115, Fla. Admin. Code)

- Pass open book exam with score of 90% or better
- Conduct a primary AND a gubernatorial or presidential election
- Attend mandatory FSASE orientation course
- Minimum of 2 years as Supervisor of Elections
- Earn 20 credits
- Annual recertification requires 24 credits
Procedures To Obtain Credits for Proposed Program

- Submit in advance of proposed program
- Set out objectives
- Provide detailed agenda
  - Sponsor
  - Dates
  - Topics
  - Speakers
  - Location
  - Schedule
- Specify credit hours requested
MAIL BALLOT ELECTIONS
Procedures

- **When mail ballot election can occur** -
  - Referendum election
  - Authorized by governing body calling the election and Supervisor of Elections
  - Secretary of State approves the SOE’s written plan/timetable.

- **When they are prohibited** -
  - Election where a candidate is to be nominated, elected, or recalled; or
  - Election held on the same date as another election for eligible voters.

- SOE must conduct the mail ballot election
- Costs paid for by initiating jurisdiction
- Vote-by-mail provisions apply to extent no conflict with Mail Ballot Election Act
- DE Reference Guide 0015 + Checklist
DISPOSAL OF UNUSED ELECTION MATERIALS
Procedures

- All **unused** ballots, forms, and other election materials may be destroyed by the supervisor after the election for which such ballots, forms, or other election materials were to be used.
- Requires pre-approval of the *Department of State*
- Reference General Records Schedule - GS3 for Election Records
  
  [http://dos.myflorida.com/media/693583/gs03.pdf](http://dos.myflorida.com/media/693583/gs03.pdf)
- Section 101.545, Fla. Stat.
CONSTITUTIONAL AMENDMENTS
Constitutional Amendments

(s. 100.361, F.S.)

- Initiative Petitions
- Legislative joint resolutions
- Constitution Revision Commission
Legislative Joint Resolutions for 2018 Ballot

- No. 1, Constitutional Amendment
  - HJR 7105 Increased Homestead Property Tax Exemption.
  - File with State on 5/5
  - This joint resolution proposes amendments to the State Constitution to increase the homestead exemption by exempting the assessed valuation of homestead property greater than $100,000 and up to $125,000 for all levies other than school district levies, etc.

- No. 2, Constitutional Amendment
  - Amendment filed with State on 5/28
  - CS/HRJ 21 Limitations on Property Tax Assessments.
  - This joint resolution proposes an amendment to the Florida Constitution to remove the scheduled January 1, 2019, repeal of the 10-percent assessment limitation on non-homestead property.
Procedures

- 1S.2.009 (Initiative Petition Submission for Approval to Circulate)
- 1S-2.0091 (Signature Verification)

Requirements

- Sponsoring political committee seeks pre-approval to circulate petition
- Signature threshold for ballot position - 8% of the voters who cast votes in the last presidential election; and ≥ ½ (14) of congressional districts.
- Supreme court review - > 10% of signatures statewide and 7 FL Congressional Districts (1/4)
- Deadline to certify: Feb 1, even years

Initiative Petition Handbook 2018 Election Cycle
Sections 101.161 and 100.371, Fla. Stat.
Initiatives for the 2018 Ballot

- None to date
- Initiative petitions that have met 10% signature threshold and made it through judicial review
  - Initiative Petition 14-01 (Voting Restoration Amendment)
  - Initiative Petition 14-02 (Limits or Prevents Barriers to Local Solar Electricity Supply)
  - Initiative Petition 15-22 (Voter Control of Gambling in Florida)
## Constitution Revision Commission

<table>
<thead>
<tr>
<th>1997-1998</th>
<th>2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 ballot proposals</td>
<td></td>
</tr>
<tr>
<td>8 passed</td>
<td></td>
</tr>
<tr>
<td>Passage required - more than 50%</td>
<td></td>
</tr>
<tr>
<td>Prepare for possibility of multiple amendments proposals for 2018 General Election ballot</td>
<td></td>
</tr>
<tr>
<td>Passage required – at least 60%</td>
<td></td>
</tr>
</tbody>
</table>

- Other Online Resource: Partnership for Revising Florida’s Constitution (led by Leroy Collins Institute for Government and a number of community partners –private/public sector) [http://revisefl.com/](http://revisefl.com/)
Constitutional Amendments

- **Passage:** Minimum 60% of votes cast to be Yes.

- **Ballot position placement** process for all constitutional amendments
  - Rule 1S-2.0011 (Ballot Position)
  - In order of receipt or ballot position attained
  - CRC amendments will come in package no later than 90 days before General Election

- **Spanish translation** for all constitutional amendments

- **Publication in newspaper of general circulation in applicable jurisdictions**

- **References:** sections Article XI, Fla. Const.; 100.161, 100.371, Fla. Stat.
DHSMV ACTIVITIES RELATING TO REGISTRATION
Welcome to GoRenew.com!

GoRenew.com is a fast and easy way to renew or replace your Florida driver license or identification card, renew or replace your motor vehicle, vessel or mobile home registration, or obtain a paper title.

The following forms of payment are accepted for online transactions:

![Payment Methods]

Please be advised that all payment transactions will be assessed a non-refundable $2.00 service fee. Once the order has been placed, it cannot be cancelled.

Please visit [Driver License Check](#) for assistance with problems related to your driver license or [Motor Vehicle Check](#) for assistance with registration or title problems.

Driver Privacy Protection Act Warning

The personal information contained within this site is protected by 18 U.S.C. 2721-2725, et seq., (the Driver Privacy Protection Act) and Section 119.0712(2), Florida Statutes. You are not authorized to access personal information for anyone other than yourself through this web site unless you have specific written permission to do so. Any access or attempted access to personal information of others may subject you to criminal prosecution or civil liability.

* I Agree

Continue

[Identity Theft]

[MisFlorida.com] [Privacy Statement] [Disclaimer]
**Schedule/Process**

- Opt-Out – conforms to National Voter Registration Act
- Process
  - Batch file transfer day of online portal submissions
- Implemented in January 2017
DHSMV Mail-In DL Renewal Form – Front
DHSMV Mail-In DL Renewal Form – Back

Pre-populated fields
**Schedule/Process**

- Opt-Out – conforms to National Voter Registration Act
- Front side/DHSMV form
- Back side/Statewide application form – prepopulated with name, date of birth, driver license, address

- Proposed process
  - Scan both sides
  - Batch file transfer daily
  - Posted on SOE Portal/New file report
  - Other business rules to be determined between DHSMV and DOS

- Minimum 200,000 annually
- Implementation (Winter 2017)
U.S. ELECTION ASSISTANCE
Federal-state coordination

- Bi-annual U.S. EAC EAVS
- Minority Language/Language Assistance Webinar
  - Supervisor Craig Latimer (represented State)
- U.S. EAC Standards Board
Resources

- Website
- Reference Guides and Checklists
- Publications and Forms
- Reports
Website

Department of State’s Website

Division of Elections Website
Special Webpages

SOE Portal

Florida Department of State
Division of Elections
SOE Administrative Services

Notice: 11/01/2016
NOTE: Cyber security point of contact information has been uploaded to the File Transfer Utility with the file description: “Cyber Security Procedures.”

Application Links

Elections

Absentee Ballots
Vote by Mail - Request Pick-Up, Delivery and Return (DE Guide 06/01 - updated 1/14/2014) (pdf)
Federal and State Write-In Vote-by-Mail Ballots (DE Guide 06/01 - updated 7/17/2014) (pdf)

Ballot Issues
Ballot Certification Instructions (pdf)
Initiative Petition Certification Forms
Initiative Petition Signature Verification Checklist (pdf)
Petition Verification Change of Address Chart 1/1/14 (pdf)

BPSR
Security Procedures Checklist

BVR/SPRS
PVVR Maintenance Window for 2017 (updated 2/11/2017) (pdf)
Florida Voter Registration Lookup Information (2/24/2016) (pdf)

Candidate
Calculation of Time for Late Campaign Treasurer’s Reports (DE Guide 06/03 - Updated 12/10/14) (pdf)
Candidate Petition Checklist - Updated 12/10/15 (pdf)

Forms/Publications
Preprint Designation and Polling Place Instructions (pdf)
SOE Portal User Instructions (pdf)
SOE Utility - File Transfer

HAVA
FF 3016-17 FEAMOA & Attachments - ZIP (pdf)
County Codes (pdf)

Polling Place
Polling Place Training - Sensitivity to Persons with Disabilities (11/20/2014)
Polling Place Accessibility (DE Guide 01/14 - Updated 11/20/14) (pdf)
Florida History_Voter ID at the polls (pdf)
Florida Voter - ID at the polls (pdf) (updated 7/24/2014)

Presentations
2015 FEASE Summer Conference - (pdf)
2014 FEASE Winter Conference - (pdf)
State County Workshop - 11/20/15 (pdf)
2014 FEASE Summer Conference - (pdf)
2014 FEASE Winter Conference - (pdf)
FEASE 2013 December Conference - (pdf)
FEASE 2013 Summer Conference - (pdf)

Public Records
2015 Florida Election Schedule

SOE Resources

Supervisors Elections’ Guide to the Division of Elections - Reports, Downloads, Uploads
Updated 1/2015 - Available for Download (pdf)

File Transfer Utility
Cyber security information and point of contact uploaded 11/1/16

Two Reports - User Guide (1/1/2014)
SOE Division Guide to Reports

Table of Contents

SOE Portal FAQ File Transfer Utility Instructions

Section 1: Daily Reports
Supervisor of Elections’ Accounting of Third Party Vote Registration

Section 2: Pre-Election Reports
Mailing Lists
Candidate Lists
Caucus and Convention资格（注册和成员）
Local Vote-by-Mail (Voting) Ballot Request File
County Early Voting Summary and Detail Files
County Election Materials Request Forms (new and amended)

Section 3: Election Night Reports
General Vote Tabulation Data
Tax Levy Results
County Summary Tabulation Data

Section 4: Post-Election Reports
County General Election Certification Report

Section 5: Bi-Annual and Other Reports
General Election Materials Audit Report

Supervisor of Elections’ Guide to the Division of Elections - Reports, Downloads, and Uploads

County Vote-by-Mail Ballot Request Files

References:

Section 101.009, FS.

Compliance:

Supervisors of Elections (SOEs) must gather vote-by-mail ballot request information and make such information available to the county, county file, county observing the authorized person and signature of the county observing the signature of the county observing of vote-by-mail ballot request information.

Purpose:

To provide the following sustainability, authorized person and signature of the county observing of vote-by-mail ballot request information.

Record Retention:

For SOEs, 3 months after certification of election (General Records Schedule - GSIS Records, page 8712). For the Division of 4 calendar months the General Records in the year received (memorial schedule, item R0027570014).

For file specifications, refer to Title 6R-182-145 - Vote-by-Mail Ballot Request Information File Location. For county level access to reports, the SOE may develop their own access to file path. For the public’s level access to reports, reference 182-145 - Application to Obtain Vote-by-Mail Ballot Request Information must be used.

Supervisors must use the separate County Ballot (Early Voting/Vote-by-Mail) program application and instructions on the counties SOE Portal for access, information, management, and verification of reports.

Submission Date:

For Presidential Primaries/Primary Election (PPP): No later than 6:00 p.m., including weekends, beginning 45 days before PPP until PPP.

For a primary and general election: No later than 6:00 p.m., including weekends, beginning 45 days before the primary election until 15 days after the primary election.

For a special election: by operation of Section 101.991, FS., the first file shall be transmitted 45 days before the special primary or if the notice calling for the special election occurs less than 40 days before the special primary, in no case after two business days after the Division provides the SOE to the election. The last file shall be transmitted on the 15th day after the special election.

Submission Method:

By electronic file transfer.

Division Contact:

Bureau of Voter Registration Services at 850-245-6200

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Voter Registration and Voting Guide

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I register to vote as a uniformed service member or a U.S. citizen residing .... 15

State has the right to:
vote accurately counted... in line at the official closing of the polls in that
fence in voting
time ballots if he or she makes a mistake prior
time registration or identity is in question.
identity in question, cost a provisional ballot
time voting; and, upon request, only
registration or any other
at in working condition and that will allow an
state should:
supervise the candidates and issues.
for the Supervisor of Elections a current address.
free of charge and other fees.
supervisor or deputy supervisor.
supervisor, or his or her designee.

TO VOTER:
before any of those responsibilities
Section 101.031, F.S.
Key Dates to Remember

2017-2019 Election Dates Calendar

2017 Election

**January 1 (Sun)**
Deadline for voting systems vendors to file a plan with the Department of State identifying any problems with voting systems or the fact that there is no known effect of any known defect in the operation of the system, and any known corrective measures to be taken to resolve such defects.

**January 4 (Fri)**
Deadline for Department of State to report to the legislature updated voting and voter information for the General Election.

**January 31 (Tue)**
Last day for Superintendents of Elections to certify activities for prior 6 months to the Division of Elections.

**February 1 (Wed)**
Deadline for the Division of Elections to report to the Speaker of the House and the President of the Senate that the Division has completed a report of net voted votes for the “President” race.

**February 5 (Sun) - March 7 (Fri)**
Period in which the constitution revision committee is established.

**March 1 (Wed)**
Deadlines for Department of State to submit its responses to the 2016 FAM Survey to the U.S. Census.

**March 7 (Fri)**
Legislative Session begins.

**April 30 (Sun)**
Deadline for U.S. Senator, U.S. Representative, and Public Defender candidates to change party affiliation, (Section 99.031, F.S. – 30 days before the beginning of qualifying preceding the general election. (Gin. 169, 1466, 2016.)

**May 1 (Fri)**
Last day of regular legislative session.

**June 8 (Thu)**
Deadline for Governor and Cabinet, state senator, state representative, county office and special district candidates to change party affiliation, (Section 99.031, F.S. – 30 days before the beginning of qualifying preceding the general election. Qualifying begins noon, June 8, 2018.

**July 1 (Fri)**
Deadline for Secretary of State to submit report containing the recommendations of the Military and Overseas Voting Assistance Task Force.

*Denotes a Holiday – Unless otherwise expressly stated in law or rules, a deadline that falls on a weekend or a legal holiday does not move to the next business day.

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2018 Highlights

**Candidate Qualifying Period:**
- U.S. Senator, U.S. Representative, Judicial, State Attorney (20th Circuit Only) and Public Defender (20th Circuit Only)
  - Noon, April 30 – Noon, May 4, 2018

- Governor and Cabinet, State Senator, State Representative, County Office and Special Districts
  - Noon, June 18 – Noon, June 22, 2018

**Voter Registration ‘Book Closing’ Deadline:**
- Primary Election: July 30, 2018
- General Election: October 9, 2018

**Vote-by-Mail Ballot “Send” Deadline:**
- For absent stateide and overseas uniformed and civilian voters (“UCANVA voters”) (45 day deadline before election):
  - Primary Election: July 14, 2018
  - General Election: September 22, 2018
- For domestic voters (7-day mailing window):
  - Primary Election: July 14 – July 31, 2018
  - General Election: October 2 – October 9, 2018

**Early Voting Period:**
- Minimum mandatory 8 days beginning on the 10th day and ending on the 3rd day before Election Day. Each county Supervisor of Elections may at his or her own discretion offer additional days of early voting on any or all days during the 12th through 21st day and the last Sunday before Election Day.
  - Primary Election: August 18 – 26, 2018
  - General Election: October 27 – November 3, 2018

**Election Day:**
For information about county or municipal election dates, please contact the local county Supervisor of Elections office or the city clerk’s office, respectively.
  - Primary Election: August 28, 2018
  - General Election: November 6, 2018
CONTACT INFORMATION
Inquiries

• **Procedural Questions/Issues**: Contact the Division of Elections *(see Division’s Subject Directory for contact information.)*

• **Statutory Interpretations or Legal Issues**: Contact DOS Office of General Counsel: 850-245-6536

• **Designated elections attorneys**:
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  - **Lydia Atkinson, Esq.**  [Lydia.Atkinson@dos.myflorida.com](mailto:Lydia.Atkinson@dos.myflorida.com)
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