



**Florida Supervisors of Elections  
2021 Annual Summer Conference  
June 13 - 17, 2021**

**Marriott Tampa Water Street  
505 Water Street  
Tampa, FL 33602  
[www.marriott.com/hotels/travel/tpamc-tampa-marriott-water-street](http://www.marriott.com/hotels/travel/tpamc-tampa-marriott-water-street)**

**Reservations: 888-789-3090  
Telephone: 813-221-4900  
Fax: 813-204-6342**

TO: Vendors  
FROM: FSE  
DATE: April 13, 2021  
RE: FSE 2021 Annual Summer Conference to be held June 13 - 17, 2021

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Hillsborough County will be hosting the Florida Supervisors of Elections (FSE) 2021 Annual Summer Conference. The conference will be held at the Marriott Tampa Water Street, Tampa, Florida (Hillsborough County). On behalf of the FSE, we would like to thank you for your past support of our organization. Without your help, the FSE Annual Summer and Mid-Year Winter Conferences would not be as informative or successful as they have been. We invite you to consider full or partial sponsorship. Your company's name will be displayed on programs or at sponsored events. Please contact us if you would like to be a sponsor. We look forward to your participation June 13 - 17, 2021.

Vendor setup is scheduled to begin Sunday, June 13, 2021, at 2:00 p.m. Breakdown of booths is expected to conclude Wednesday, June 16 by 5:00 p.m.

If you are scheduled for or would like to have a user group presentation, please contact us. We will provide a podium and a microphone (if necessary). If you have any additional AV needs, you need to schedule those directly with the hotel as soon as possible. **Please note that user groups are scheduled Monday afternoon between 2:15 p.m. – 5:30 p.m.**

- For room reservations at the Marriott Tampa Water Street, please call 888-789-3090 or online at <https://book.passkey.com/go/FSESummerConferenceJUNE21>
- You must identify the group name, **FSE**. Room rates, including resort fee, are \$170 single/double. The **FSE rate will apply through May 25, 2021, or until the reserved block is filled**. The group rate will apply three days before and after the official program dates.
- Vendor Conference Registration. You **must register online** at [www.myfloridaelections.com](http://www.myfloridaelections.com). Each full registration includes complete payment for each meal function. At least one full registration is required. **Registrations are due by Friday, May 14, 2021. There is a 10% late**

**fee after May 14, 2021 for new registrations and non-timely payment of registrations previously made.**

- Full registration is \$330.00 and includes all meal functions on the agenda. Partial registration is \$275.00 and does not include Monday's Reception and Dinner.
- The vendor exhibition area and event sponsorship will be on a first come, first served basis, determined by receipt of completed registration forms and payment. The vendor fee is \$500.00 per table. Vendors are required to purchase registrations for each person attending the conference, with at least one full registration.
- Valet parking is discounted to \$27.00/day. Self parking is available across from the hotel at \$12.00/day.
- Event Sponsorship & Commitment Form.
- Tentative Agenda (a more detailed agenda will be forthcoming as soon as it is available).
- If you desire to have electrical power at your display table please contact the hotel.
- Audio-Visual Equipment Rental. Please contact the hotel.
- Exhibits and/or AV Equipment: ***If exhibits need to be shipped to the Marriott Tampa Water Street for storage prior to the conference, please contact the hotel. PLEASE NOTE: TABLE TOP DISPLAYS ONLY — NO POP-UP DISPLAYS WILL BE PERMITTED.***

***HOLD HARMLESS CLAUSE:***

***“The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor’s activities on the Hotel premises and will indemnify, defend, and hold harmless the FSE, Hotel, its owner, and its management company, as well as their respective agents, servants, and employees from any and all such losses, damages, and claims.”***

***All vendors who participate in the FSE 2021 Annual Summer Conference being held at the Marriott Tampa Water Street from June 13 - 17, 2021, agree to the above Hold Harmless Clause.***

**Please register online at the FSE website at [www.myfloridaelections.com](http://www.myfloridaelections.com) and click on the conference registration link. You may pay by check or by credit card (for an additional charge). Checks should be made payable to FSE and mailed to P.O. Box 350, Tallahassee, Florida 32302.**

We look forward to seeing you at the FSE 2021 Annual Summer Conference to be held June 13 - 17, 2021. If you have any questions, or need additional information, please call FSE: 850/599-9120 or e-mail: [FSASE@bplawfirm.net](mailto:FSASE@bplawfirm.net).